

22 SEPTEMBER 2026

STREET TRADING POLICY

1.0 INTRODUCTION

- 1.1 The Council have adopted the Schedule 4 of The Local Government (Miscellaneous Provisions) Act 1982 and designated all streets in Rushmoor as 'consent streets'. This means that street trading is prohibited without our consent, anywhere within the borough.
- 1.2 The Council does not have a cohesive policy document in respect of street trading, but there are some historic decisions by elected members that are applied.
- 1.3 During the PPAB meeting, we will ask for the committee's recommendations regarding some specific elements of the policy. This report is to provide some information that may assist those discussions.

2.0 APPLICATION REQUIREMENTS

- 2.1. Currently we require the following from applicants for street trading consent:
 - Application form providing the following details:
 - Applicant details
 - Whether consent has been refused in the past
 - Products to be sold
 - Proposed trading location
 - If selling food / drink which authority the business is registered with for food safety
 - Days & Times of proposed trading
 - Description of stall, or vehicle details if trading from a vehicle
 - Address where stall or vehicle is to be kept overnight
 - Public liability insurance (£10million minimum cover)
 - Plan of proposed trading location
 - Photograph of stall, trailer or vehicle
 - Permission from landowner if private land
 - Proof of right to work in UK
 - Payment of the relevant fee

3.0 STANDARD CONDITIONS

- 3.1. The current standard conditions normally applied to street trading consents are given at **appendix A**.

BACKGROUND DOCUMENTS: None

CONTACT DETAILS:

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APPENDICES:

Appendix	Title
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Appendix A - Current standard conditions

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APPENDIX A

CURRENT STANDARD CONDITIONS

- (1) Permitted activities shall only be conducted on the days and during the hours detailed in Table.1. below.

Table.1. - PERMITTED DAYS & TIMES OF TRADING	
DAY(S)	PERMITTED TIME OF TRADING
Monday	-
Tuesday	-
Wednesday	-
Thursday	-
Friday	-
Saturday	-
Sunday	-

- (2) When operating within the Borough, the proprietor of the business to which this consent relates shall not:
- (a) cause any obstruction to any highway,
 - (b) cause or allow to be caused in connection with the undertaking, a nuisance by way of noise, smoke, odour, litter or otherwise,
 - (c) contravene the provisions of the Food Safety Act 1990 or any Regulations made thereunder,
 - (d) contravene the provisions of the Health & Safety at Work etc. Act 1974 or any Regulations made thereunder,
 - (e) operate anywhere in the Rushmoor Borough Council area other than the site where consent is given,
 - (f) operate outside of approved hours,
 - (g) cause refuse or litter to be deposited and shall provide suitable containers for the reception of the same; and shall not,
 - (h) erect any awnings or projections over the pavement or highway.
- (3) The holder of this consent shall formally notify (in writing) the licensing officer of Rushmoor Borough Council of any material change(s) to his / her operations or personal details (e.g. changes to the vehicle, name and / or address etc) within 72 hours of any such change taking effect.
- (4) The consent holder shall effect insurance indemnifying him / her, Hampshire County Council and Rushmoor Borough Council for the duration of the consent and shall, when required by representatives of Hampshire County

Council or Rushmoor Borough Council, produce evidence of such insurance to their satisfaction. Such insurance shall afford indemnity of not less than £10 Million in respect of each and every occurrence or series of occurrences caused or attributable to any event giving rise to a claim. A copy of the insurance policy must be clearly and conspicuously displayed on the unit to which this consent relates so as to be visible to members of the public.

- (5) The consent holder shall ensure that **every** person operating under the terms and conditions to which this licence relates and, who acts in a food handling capacity, is adequately trained in food hygiene matters to a level commensurate with their duties. In all cases, **every** such person must have received a minimum 6 hours instruction on food hygiene matters which has been certified by a recognised body; a copy of which (for each person) must be clearly and conspicuously displayed on the mobile unit to which this licence relates so as to be visible to members of the public.
- (6) A copy of this consent certificate (consisting of 4 page(s)) must be clearly and conspicuously displayed on the mobile unit to which this licence relates so as to be visible to members of the public. Further, this certificate is and remains the property of Rushmoor Borough Council and must be surrendered to an authorised officer of the Council on request.
- (7) The trading activities stated may be undertaken in accordance with the conditions of this consent ONLY at the premises / land addressed and / or described above and outlined / highlighted on the attached map / plan.

RUSHMOOR BOROUGH COUNCIL CAN NOT AND WILL NOT ACCEPT ANY LIABILITY FOR ANY ACCIDENT OR DAMAGE TO ANY PERSON, PROPERTY OR OTHER THING WHATSOEVER ARISING OUT OF OR IN CONNECTION WITH THE ACTIVITIES OF THE CONSENT HOLDER OR MATTERS RELATING TO THIS STREET TRADING CONSENT.